

We, the Crown of Caid, hereby grant the Brewer's Guild a Charter, henceforth to be known as the Right Noble Brewer's Guild of Caid. The Chartered Bylaws will define the purpose, operating procedures, standards, ranking and any privileges.

ARTICLE I. PURPOSE

Section 1. Purposes and Objectives

The primary purposes and objectives for this Guild shall be:

- (a) To provide standardization in the art of Brewing;
- (b) To provide instruction in the art of Brewing to any who are interested;
- (c) To teach the major drinks and varieties;
- (d) To provide information for other groups and help them in their studies;
- (e) To help maintain the integrity of a non-alcoholic site;
- (f) To educate the populace in safe, responsible drinking practices;
- (g) Provide training to create a corps of Judges that are certified.

ARTICLE II. MEMBERS

Section 1. Determination and Rights of Members

The Guild shall have six classes of members, the rights and privileges to be listed in Addendum A.

Section 2. Admission and Number of Members

- (a) Applicants shall be admitted upon coming to a meeting and stating that they wish to join.
- (b) There shall be no limit to the number of the membership.

Section 3. Dues

- (a) Dues shall be paid by January 1st (the "renewal date"). The financial year of the Guild is from January to December. Dues shall not be prorated.
- (b) Dues shall be \$5.00 yearly. The amount of the dues may be changed by 2/3 vote of the Brewers' Council.
- (c) The dues collected as part of the member's requirements to the Guild will be used to pay for guild approved expenses which include, but are not limited to, Guild newsletters, prizes for Guild contests, Guild equipment, Guild events, and other Guild approved expenses.
- (d) Non-payment of dues:
 - 1) Dues are not required from a member who is on hiatus (see Addendum A).
 - 2) If a member has not paid dues by July 1st this member shall be placed on the inactive list;
 - 3) If a member has not paid dues for more than twelve months after the renewal date this member shall be taken off the inactive list and shall lose the privileges of the right to vote in the guild and shall not be able to advance;
 - 4) If a member has not paid dues for more than eighteen months after the renewal date this member shall be taken off the list of those who lost privileges and will be dropped from the rolls of the Guild with full loss of rank;

Section 4. Changing Kingdoms

- (a) Any member who moves out of the kingdom loses all obligations and privileges until they have returned. The member may request that their rank be "frozen". In such cases, their rank will be restored upon their return to the kingdom.
- (b) Any out of Kingdom Laurel, with their primary art in Brewing and a sufficient knowledge of several brewing types, shall be granted the honorary rank of Master in the Right Noble Brewers Guild of Caid. After a period of time - to be determined - a council

made up of the Guildmaster and/or Officers will then ascertain the newcomer's suitability for the rank of Master in this Guild. Also granted is the rank of Intermediate Brewing Judge to this Laurel, if they wish to become one of the Guild's Judges.

ARTICLE III. MEETINGS OF THE MEMBERS

Section 1. Place of Meeting

Meeting of the membership shall take place at the time and place that was decided by the Brewers' Council, and placed in the newsletter, webpage, or official e-list.

Section 2. Meetings

There shall be a minimum of four meetings per year within any branch of the Guild.

Section 3. Notice of Meetings

- (a) Manner of notice. Notice will be given in the newsletter, or by mail, or by telephone, or by webpage/e-mail.
- (b) Authorized meeting. If at said meeting any officer, or anyone of Master rank or above is present, this constitutes an authorized meeting.

Section 4. Voting Rights

All members have the right to go to any Brewers' Council meeting, speak and be heard, but voting is reserved to those of Master, Grandmaster, or officer rank. All members are eligible to become officers within the council.

ARTICLE IV. BREWERS' COUNCIL

Section 1. Voting Members

The Crown along with all Officers, Branch Officers, Masters, Grandmasters, and Committee Heads constitute the voting membership. The Crown has one vote. Each office, except as noted below, has one vote.

Section 2. Members

All members of the Guild have the right to attend and be heard and to submit proposals to the Council.

Section 3. Powers of the Ruling Body

- (a) The powers of the ruling body are:
 - 1. Setting meeting dates;
 - 2. Resolving normal business problems relating to the smooth running of the Guild;
 - 3. To amend or change the Bylaws, requiring a 3/4 vote by membership of the ruling body;
 - 4. To take care of any other business set forth by the members or by other circumstances; and
 - 5. To train and certify Brewing Judges as per Addendum D.
- (b) While a Senior Judge has the authority to declare the skill for a particular rank has been achieved, and the Record Keeper has the authority to declare that the other requirements have been fulfilled, it takes a 2/3 vote of the Council to create another Master Brewer or Grandmaster.

Section 4. Policy Decisions

Policy decisions are temporary additions to the Bylaws/Charter that have the force of full charter.

- (a) Decisions may be made by:
 - 1. The Guildmaster; or

2. The Brewers' Council, by 2/3 vote.
- (b) Decisions may be deleted by:
1. The Brewers' Council, by 2/3 vote; or
 2. The Crown.

Section 5. Quorum and Majority

Quorum shall be 30% of voting membership. A majority is defined as 51% for regular business or 2/3 vote needed to add or remove a policy.

Section 6. Meetings

There shall be a minimum of four meetings per year, one in each quarter of the year, to be rotated among the Branches.

ARTICLE V. OFFICERS

Section 1. Number of Officers

The officers of the Guild shall consist of the Guildmaster, Chronicler, Judge Coordinator, and Secretary/Exchequer/Record Keeper, with any other officers needed and voted in according to the laws of the Guild.

Section 2. Elections and Duties of the Guildmaster

The Guildmaster shall be elected for a term of two years from among: a) the Grandmasters b) the Masters c) the Journeymen, of one or more years' experience at this rank and d) the Senior Judges, of at least one year at the rank of Apprentice or higher.. The Guildmaster shall be the chief executive officer of the Guild and shall, subject to the control of the Brewers' Council, supervise and control the affairs of the Guild and the activities of the officers.

Section 3. Election and Duties of the Chronicler

The Chronicler shall be elected from among all members of the Guild for a term of two years. The Chronicler shall:

- (a) Keep a current copy of the Bylaws;
- (b) Have the power to designate an assistant at a current Active Branch;
- (c) Produce the Newsletter.

Section 4. Election and Duties of the Secretary/Exchequer/Record Keeper

This may be a combined position and thus carries a vote per person not per office. The Secretary, Exchequer, and Record Keeper shall be elected from among all members of the Guild for a term of two years.

The Secretary shall:

- (a) Keep a current copy of the Bylaws;
- (b) Keep all major papers relating to the Guild;
- (c) Remind the Guildmaster of all unfinished business;

The Exchequer shall:

- (d) Be responsible for the collection of Guild dues;
- (e) Be responsible for the membership listed;
- (f) Be responsible for the writing of checks if the Guild ever has an account;
- (g) Write a report every six months listing the income and expense of the Guild.

The Record Keeper shall:

- (h) Keep track of all ranks and any individual projects started by members;
- (i) Inform the Guildmaster of Rank advancement for Walking the Boards;

Section 5. Judge Coordinator

- 1) Appointment to Office

The Judge Coordinator is appointed by a majority vote of the Guild Master, the Guild Secretary, and the current Judge Coordinator. If there is no majority vote (the three offices could reside in two people) a majority vote of the Guild Council will decide the appointment.

2) Duties

- (a) Coordinate Judges for contest, working with the contest organizers to provide the number and types of judges required;
- (b) Coordinate judging classes, working with instructors to provide judging classes as required by current and aspiring judges;
- (c) Work with the Secretary to keep the judge rank records up to date. (The Judge Coordinator will use these records to perform their 1st two duties)

3) Service Restrictions

This position can be held concurrent with any other Guild office.

4) Term of Office

The position has a term of two years, with unlimited renewals possible.

Section 6. Voting for Guild Officers

- (a) Nominations open July 1st;
- (b) Nominations shall be listed in the September Guild Newsletter and/or on the official e-list;
- (c) Ballots shall be in the September Guild Newsletter or by e-mail and the final count shall be taken at Walking the Boards (generally January). The Guild Council shall decide on any candidate where the vote does not give a result.
- (d) Offices other than Guildmaster may be filled at any Brewers' Council meeting by a majority vote of current officers.

ARTICLE VI. BRANCHES, BRANCH OFFICERS, AND DUTIES

Section 1.

Any local area may start a branch of their own with confirmation of the Brewers' Council.

Section 2.

There shall be a Branchmaster and a Secretary.

Section 3.

The Branchmaster shall be voted upon, with any member being eligible for office, with the following duties:

- (a) Will host or set up meetings;
- (b) Will make all efforts to see that members get the training that they need;
- (c) Will report to the Guildmaster;
- (d) May request instructors;
- (e) May request a Master to attend a meeting to mediate disputes; and
- (f) Will call in those of authority to assist in member qualifications and ranking.

Section 4.

The Secretary shall be voted upon, with any member being eligible for office, with the following duties:

- (a) Keep the minutes of the meeting;
- (b) Collect dues and send them to the Exchequer;
- (c) Send attendance records and judging scores to the Record Keeper.

Section 5.

All members of the Branch may attend Brewers' Councils and any function of other Branches with full privileges listed herein.

ARTICLE VII. COMMITTEES

The Brewers' Council shall have the right to:

- (a) Call for those reports to be made that are necessary for the smooth running of the Guild;
- (b) Form those committees that are required for the smooth running of the Guild:
 - 1. The committee head shall be elected by a majority vote of the Council from among all qualified members of the Guild;
 - 2. The committee head shall appoint members of the committee and shall submit a list to the Council;
 - 3. The Council may remove a committee member by a majority vote;
 - 4. The committee head shall become a Council member and shall remain so until the committee is dissolved;
 - 5. The committee shall be dissolved by the Council when it has completed its task.
- (c) The Council shall vote on any event that will carry the Guild name, with a majority (51%) needed to authorize the event.
 - 1. The Council shall elect an event autocrat by a majority vote of the Council from among the qualified members of Guild;
 - 2. The event autocrat shall be the head of a committee of autocrats/event staff.

Signed this 16 day of June A.S. 51

OZ
King of Caid

Marija
Queen of Caid

This Charter stands until the Crown signs a newer version

ADDENDUM A - RANK REQUIREMENTS, PRIVILEGES, AND OBLIGATIONS

See Addendum B for the Cores and Divisions. See Addendum C for the classes

Member Requirements:

- Pay dues

Novice Requirements:

- Attend 1 meeting
- Take novice classes
- Assist with a brewing

Apprentice Requirements:

- Attend 2 additional meetings
- Take apprentice classes
- Make one batch in any 3 divisions with scores of at least 50

Journeyman Requirements:

- Attend 6 additional meetings (2 must be Council meetings)
- Take Journeyman classes
- Make two batches in any 7 divisions with scores of at least 70

Master Requirements

- Attend 12 additional meetings (4 must be Council meetings)
- Take Master classes
- Declare a Primary Core group and brew 3 batches in each division of this core with scores of at least 80
- In 4 divisions in a second core brew 2 batches each with score of at least 70
- In 3 divisions in a third core make 2 batches with scores of at least 50
- Upon completing the above requirements, must be approved by 2/3 of the Brewers' Council
- Obligations:
 - Must continue to teach
 - Must make a reasonable attempt to be available when given prior notice
 - Must be willing to travel

Grandmaster Requirements

- Attend 24 additional meetings (8 must be Council meetings),
- Write a paper or booklet with Council approval and Submit it to CP, TI, CA, or AC
- Must make 2 batches in all the divisions of the second and third core declared for Master rank with scores of at least 80
- Must make 2 batches in three of the divisions of the fourth core with scores of at least 50.
- Upon completing the above requirements, must be approved by 2/3 of the Brewers' Council
- Obligations:
 - Must continue to teach
 - Must make a reasonable attempt to be available when given prior notice
 - Must be willing to travel

Privileges for all ranks are being able to attend Guild taste tests, with Masters and Grandmasters being able to attend any brewing contest within Kingdom.

A member may request to be placed on hiatus. A member on hiatus loses all privileges and obligations of their rank and may not advance in rank. Their rank will be “frozen” and will be restored when they become active again (start paying dues).

Meeting Note: The meeting requirement may be satisfied by attending Guild sponsored brewing days, or the participation in Guild recognized and/or sponsored events such as Highland, Potrero, and GWW brewing contests. This applies to the general meeting requirement, not the Council meeting requirements.

Score Note: Any given score may be applied as follows: either to the rank the brewer is currently seeking, OR to the next highest rank if they qualify. Such scores may be voided but they may NOT be moved once they are designated. **EXCEPTION:** Brewers under the age of 21 may request an exception from the Guildmaster to allow scores to be applied to the rank the brewer is currently seeking or any higher rank. The Record Keeper will note this exception in the brewer’s records.

ADDENDUM B – CORES and DIVISIONS

Core 1 - Beers (see note A)

- 1.1 Top Ferment - Light
- 1.2 Top Ferment - Dark
- 1.3 Bottom Ferment - Light
- 1.4 Bottom Ferment - Dark
- 1.5 Cider (Apple Cider, Perry, etc.)

Core 2 – Wines

- 2.1 Grape
- 2.2 Fruit (other than Grape)
- 2.3 Mead (see note B)
- 2.4 Sparkling
- 2.5 Miscellaneous (Flower, Herbal, etc.)

Core 3 – Varietal

- 3.1 Sodas
- 3.2 Fortifieds
- 3.3 Liqueurs
- 3.4 Vinegars
- 3.5 Miscellaneous (see note C)

Core 4 – Fermented Food (see note D)

- 4.1 Fermented Fruits and Vegetables
- 4.2 Fermented Meat and Seafood
- 4.3 Cheese (both fermented and non-fermented)
- 4.4 Fermented Sauces
- 4.5 Miscellaneous

Notes:

- A. The BJCP color guide of SRM 18 or lower is defined as the cutoff for light beer. The BJCP color guide of SRM 19 or higher is defined as a dark beer. Cider is defined as a non-grape fruit wine of less than 10% ABV, usually but not necessarily carbonated.
- B. Mead – This category includes both what used to be identified as Short Meads and Long Meads.
- C. Division 3.5 includes all drinks that do not fit in any other Beer, Wine, or Varietal division. Examples include khumis and caudles. Caudles that are designed to be eaten rather than drunk would fall under division 4.5
- D. The Fermented Foods core excludes breads. Foods that use a fermented beverage (something that would fall into one of the other three cores) as a primary ingredient but are not themselves fermented fall into division 4.5 – Miscellaneous. Thus fermented sauerkraut and fermented pickles belong in division 4.1 but their non-fermented counterparts belong in division 4.5. Other examples of items for division 4.5 include yogurt, brandied cherries, and possets. Examples of things that are not appropriate for division 4.5 are syllabubs, rum cake and chicken masala – in each case while wine/alcohol is an ingredient it is not a **primary** ingredient. If the judges feel that a fermented beverage is not a primary ingredient in a division 4.5 entry they may decline to judge it. [Judges note: this consensus decision.]
NOTE: Core 4 may be excluded from some brewing contests. Even if core 4 is allowed in a brewing contest, division 4.5 may not be allowed.

ADDENDUM C - CLASSES

For Novice

- BASICS** - will discuss equipment needed for all categories, materials, acids, ingredients, fermentation, closures, bottling and cleaning.
- LAW** - as relates to the brewer, driver, distillation, drinker, host and household.

For Apprentice

- TOUR OF BREWERY**
- TOUR OF WINERY**
- COMPARISON** - compare four wines and four beers. The wine and beer must be of the same type but from four different countries so that the differences may be noted.
- MISCELLANEOUS** - clean equipment, fining agents, racking, aging, and closures.

For Journeyman

- STRUCTURE** - goes over ranking system and decision making structure of the Guild.
- INTERMEDIATE BREWING, VINTING, AND ALCHEMY** - question answer session along with additional subjects or topics taught by a Master brewer.
- JUDGING** - for competition purposes what is a judge looking for and what is expected at various levels.

For Master

- CHAMPAGNE AND CABERNET** - recipes and methods to produce these two types of drinks.

ADDENDUM D - REQUIREMENTS TO BE A BREWING JUDGE

Judge In Training

- 1) Paid member of Guild
- 2) Take judging concepts class

Novice Judge

- 1) Paid member of Guild
- 2) Take first core class.
- 3) Must taste test at least 20 drinks/items within the core studied, scoring within 20 points of the senior judge, or be bracketed by the judges, 50% of the time.
- 4) If passed the person will be considered certified for two years and may judge any local Brewing contest. May not judge any contest that is Inter-baronial, Inter-kingdom, Pentathlon, or for Guild advancement unless there is a Senior Judge on the panel.
- 5) Renewal of certification occurs once #3 is fulfilled again OR you judge a contest at least twice during the two years and are signed off by a Senior Judge at least once.

Junior Judge

- 1) Paid member of Guild
- 2) Take second core class, different from the first core.
- 3) Must taste test at least 20 drinks/items within the second core studied, scoring within 20 points of the senior judge, or be bracketed by the judges, 50% of the time.
- 4) If passed the person will be considered certified for two years and may judge any local Brewing contest. May not judge any contest that is Inter-baronial, Inter-kingdom, Pentathlon, or for Guild advancement unless there is a Senior Judge on the panel.
- 5) Renewal of certification occurs once #3 is fulfilled again OR you judge a contest at least twice during the two years and are signed off by a Senior Judge at least once.

Intermediate Judge

- 1) Paid member of the Guild
- 2) Take a core class different than the first two taken.
- 3) Must taste test at least 40 drinks/items of which 30 are of the new core, scoring within 15 points of the senior judge, or be bracketed by the judges, 60% of the time.
- 4) If passed the person will be considered certified for five years and may judge any local Brewing, Inter-baronial, or Inter-kingdom contest. May not judge any contest that is Pentathlon, or for Guild advancement unless there is a Senior Judge on the panel.
- 5) Renewal of certification occurs once #3 is fulfilled again OR you judge a contest at least 5 times during the five years and are signed off by a Senior Judge at least twice.

Senior Judge

- 1) Paid member of the Guild
- 2) Take last core class left to you.
- 3) Must taste test at least 80 drinks/items of which 40 are of the new core, scoring within 10 points of the Senior Judge, or be bracketed by the judges, 70% of the time.
- 4) A Senior Judge is the only level of judge whose scores count for Guild rank advancement. A Senior Judge may invite any other guests to participate.
- 5) If passed, considered to be permanently certified so long as you judge one contest a year and pass the Conclave as described below.
- 6) Conclave: Once every seven (7) years the Senior Judges shall sit in conclave. Senior Judges 18 months of less are exempt if they so desire.
 - (a) The first time shall occur during the first half of 2006.
 - (b) Once convened the judges shall judge in secret 25 different items (one from each division.)
 - (c) All must score within 15 points of each other, 60% of the time.

- (d) The judges who do not pass section (c) are temporarily suspended.
- (e) Any judge who is not able to be at this conclave automatically is suspended.
- (f) The conclave shall offer any suspended judge any one of the following options.
 - i. May opt for Intermediate Judge status.
 - ii. May appeal to retake conclave test within two months. If granted the conclave shall appoint a Senior Judge who will administer the test. If the test is failed, become an Intermediate Judge.
 - iii. Retake the Senior Judge testing. Must taste test at least 80 drinks/items of which 20 are of each core, scoring within 10 points of the Senior Judge, or be bracketed by the judges, 70% of the time.

Senior Judge Emeritus

- 1) Must be a Senior Judge must be in full standing before becoming a Senior Judge Emeritus.
- 2) A Senior Judge must elect to become a Senior Judge Emeritus.
- 3) Once a Senior Judge Emeritus it is permanent.
- 4) The following rules apply.
 - a. Must keep up to date.
 - b. May teach small classes.
 - c. May judge up to 6 entries in any contest or meeting.
 - d. May discuss and put ideas forth to the Senior Judge Committee but, may not vote on any judging policies.

BREWERS GUILD POLICY DECISIONS

Guildmaster Award and Title, January 2015

“Keepers of the Cup” awarded to Journeyman Lynnette and Brewmaster Timotheus. For their 20+ years of service each to the Guild.

Their cup should never be empty. Lynnette’s preferred drinks are Diet Coke or water. Timotheus preferred drink is in order Coffee, Beer-stout, Kailua, Chardonnay, water.